

## Individual Decision

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The attached report(s) will be taken as  
Individual Portfolio Member Decision(s) on:

**Thursday, 8th September, 2011**

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<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member(s)</b>	<b>Page No.</b>
ID2348	<b>Empowering West Berkshire - Appointment of Trustee</b>	Councillor Graham Jones	1 - 6



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## Individual Executive Member Decision

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<b>Title of Report:</b>	<b>Empowering West Berkshire - Appointment of Trustee</b>
<b>Report to be considered by:</b>	Individual Executive Member Decision
<b>Date on which Decision is to be taken:</b>	08 September 2011
<b>Forward Plan Ref:</b>	ID2348

**Purpose of Report:** To appoint a Member to the position of Trustee on the Empowering West Berkshire Board.

**Recommended Action:** That Councillor Pamela Bale be appointed as the Council's trustee on the Empowering West Berkshire Board.

**Reason for decision to be taken:** To ensure that the Council is represented on the Board of Empowering West Berkshire so as to be able to monitor that the Council receives value for money in the grant that it allocates to the organisation.

**Other options considered:** N/A

**Key background documentation:** Service Level Agreement 2011-13

Portfolio Member Details	
<b>Name &amp; Telephone No.:</b>	Councillor Graham Jones - Tel (01235) 762744
<b>E-mail Address:</b>	gjones@westberks.gov.uk

Contact Officer Details	
<b>Name:</b>	Andy Day
<b>Job Title:</b>	Head of Policy and Communication
<b>Tel. No.:</b>	01635 519459
<b>E-mail Address:</b>	aday@westberks.gov.uk

## Implications

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<b>Policy:</b>	This accords with the Council's policy of being represented on outside bodies that it grant funds.
<b>Financial:</b>	The Council has a Service Level Agreement with EWB at an annual revenue cost of £50,000.
<b>Personnel:</b>	N/A
<b>Legal/Procurement:</b>	The liability of each trustee is limited to up to £10.
<b>Environmental:</b>	N/A
<b>Property:</b>	N/A
<b>Risk Management:</b>	N/A
<b>Equalities Impact Assessment:</b>	EIA - Attached

## Consultation Responses

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### Members:

<b>Leader of Council:</b>	Graham Jones – emailed 23 August 2011
<b>Overview &amp; Scrutiny Management Commission Chairman:</b>	Brian Bedwell - emailed 23 August 2011 and he responded 'I am happy for Pamela to be our Trustee'
<b>Ward Members:</b>	N/a
<b>Opposition Spokesperson:</b>	Jeff Brooks – emailed 23 August 2011
<b>Local Stakeholders:</b>	Empowering West Berkshire – who commented 'we very much hope that Pam Bale will be able to accept the Council nomination to be a Trustee of EWB'.
<b>Officers Consulted:</b>	N/a
<b>Trade Union:</b>	N/a

<b>Is this item subject to call-in.</b>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by O&SMC or associated Task Groups within preceding six months		<input type="checkbox"/>
Item is Urgent Key Decision		<input type="checkbox"/>

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## Supporting Information

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### 1. Background

- 1.1 Empowering West Berkshire was established in 2010 and replaced Community Action West Berkshire. Their role is to act as the “umbrella organisation” for the Voluntary and Community Sector across West Berkshire and to provide support and guidance to the many organisations that make up the “third sector”.
- 1.2 Empowering West Berkshire is based at Broadway House, Newbury and has recently been granted a new two year Service Level Agreement by the Council. The Council initially granted EWB a one year agreement. The Council currently provides annual funding of £50,000 to support this organisation.
- 1.3 EWB were initially established as company limited by guarantee. This was for expediency on the basis that EWB needed to recruit staff to begin their operation and this route, rather than seeking charitable status, was considered to be the quicker route. However, since having had their service level agreement renewed, EWB has sought charitable status. This has recently been granted.
- 1.4 As a result of EWB securing charitable status, the Council has now been invited to become one of the trustees on the Board. EWB being a company limited by guarantee, each corporate member has a maximum liability of up to £10 to put towards payment of debts, winding up costs etc should the charity be dissolved or within 12 months after the member leaves the organisation.

### Appendices

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There are no Appendices to this report.

## APPENDIX A

### Equality Impact Assessment – Stage One

<b>Name of item being assessed:</b>	Empowering West Berkshire – Nomination to the position of Trustee
<b>Version and release date of item (if applicable):</b>	
<b>Owner of item being assessed:</b>	Andy Day
<b>Name of assessor:</b>	Andy Day
<b>Date of assessment:</b>	21 July 2011

<b>1. What are the main aims of the item?</b>
The aim of the item is to secure the nomination of an appropriate Member to position of Trustee on the Empowering West Berkshire Board.

<b>2. Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this. (Please demonstrate consideration of all strands – Age, Disability, Gender, Race, Religion or Belief and Sexual Orientation.)</b>
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<b>Group Affected</b>	<b>What might be the effect?</b>	<b>Information to support this.</b>

<b>Further comments relating to the item:</b>
Empowering West Berkshire is required to represent all groups. This appointment is to ensure that the Council has a place on the Board to help provide direction and support in relation to the monitoring SLA action plan.

<b>3. Result (please tick by double-clicking on relevant box and click on 'checked')</b>
<input type="checkbox"/> <b>High Relevance</b> - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/> <b>Medium Relevance</b> - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/> <b>Low Relevance</b> - This needs to undergo a Stage 2 Equality Impact Assessment
<input checked="" type="checkbox"/> <b>No Relevance</b> - This <b>does not</b> need to undergo a Stage 2 Equality Impact Assessment

**For items requiring a Stage 2 equality impact assessment, begin the planning of this now, referring to the equality impact assessment guidance and Stage 2 template.**

<b>4. Identify next steps as appropriate:</b>	
Stage Two required	
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	
Stage Two not required:	

**Name:**

**Date:**

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